



Employment Application

VCCool

345 W. Center St.
Ventura, CA 93001 USA
Phone 805.258.9369
www.vccool.org

Date: _____

VCCool is an equal opportunity employer.

Personal Information

First Name _____ Last Name _____ Middle Initial _____

Other names by which you have been known (for date verification and reference checking purposes)

First Name _____ Last Name _____ Middle Initial _____

Home Phone _____ Mobile Phone _____ E-Mail Address _____

Home Address:

Street _____

City _____ State _____ ZIP Code _____

Mailing address - if Different from Home Address:

Street _____

City _____ State _____ ZIP Code _____

Driver's License Number (if you have one) _____ State _____

If you are not a citizen of the United States, are you eligible to work in the U.S. and would you be able to provide the necessary documents of proof of the legal right to work upon hire? Yes No

Are you under 18? Yes No If you are under 18 and still in high school, you may be required to provide a work permit upon hire.

Have you ever been convicted of a crime? Yes No

If YES, what was (were) the offense(s)? _____

Date(s) and place(s) of conviction _____

A CONVICTION RECORD WILL NOT NECESSARILY BE A BAR TO EMPLOYMENT. Factors such as age at the time of the offense, type of offense and relevance to the job for which you are applying, seriousness and nature of the offense, and rehabilitation will be taken into account.

Employment Interest

Position Desired _____ Salary Desired _____ Date Available _____

How did you hear about this career opportunity? _____

Have you ever been employed, contracted, or a volunteer at VCCool? Yes No If so, when? _____

What position did you hold? _____

Have you interviewed for another position at VCCool? Yes No If so, when? _____

Education and Training

Indicate last level completed: High School College or University Graduate School

Name of High School, Technical School, or College _____

Major _____ Degree _____

Additional education, vocational, professional, on-the-job, military, or other information you feel may be helpful to us in considering your application:

Employment History. Please list most recent employer first.

Company Name _____ Web Address _____

Dates of Employment From mo/year _____ To mo/year _____

City _____ State _____

Job Title(s) Held _____

May we contact employer? Yes No If Yes - Phone _____

Supervisor's Name and Title _____

Reason for Leaving: _____

Company Name _____ Web Address _____

Dates of Employment From mo/year _____ To mo/year _____

City _____ State _____

Job Title(s) Held _____

May we contact employer? Yes No If Yes - Phone _____

Supervisor's Name and Title _____

Reason for Leaving: _____

Company Name _____ Web Address _____

Dates of Employment From mo/year _____ To mo/year _____

City _____ State _____

Job Title(s) Held _____

May we contact employer? Yes No If Yes - Phone _____

Supervisor's Name and Title _____

Reason for Leaving: _____

Business References

Please list at least one present or former supervisor.

1.) Name _____ E-Mail Address _____

Phone _____ Business Relationship _____

2.) Name _____ E-Mail Address _____

Phone _____ Business Relationship _____

3.) Name _____ E-Mail Address _____

Phone _____ Business Relationship _____

Read carefully and sign

I certify that the information contained in this application is correct to the best of my knowledge, and I understand that any misstatement or omission of information is grounds for ending the hiring process or dismissal. I authorize verification of information provided on this application ; and authorize the references listed above to give you all pertinent information concerning my previous employment; and release all parties from all liability for any damage that may result from furnishing same to VCCool. In consideration of my employment, I agree to conform to the rules and regulations of VCCool. I further I understand that VCCool is an At Will Employer. I agree that either I or VCCool may terminate my employment with or without cause and with or without prior notice, at any time. Finally, I understand that no representative of VCCool other than an Executive Officer has the authority to enter into any agreement for employment for any specified period or time, or to otherwise alter the forgoing.

Signature _____ Date _____

DISCLOSURE AND AUTHORIZATION FOR AN EMPLOYEE BACKGROUND CHECK

I hereby authorize VCCool and/or any entity directed by VCCool to obtain an investigative background check for employment purposes, including in connection with my application for employment. (A background check includes any information as to your character, general reputation, personal characteristics, or mode of living. The specific nature and scope of the investigative report VCCool is seeking includes inquiries regarding educational background; work history; court records, including criminal conviction record, as permitted by law; driving history; verifications of Social Security number; and references obtained from professional and personal associates.) I further understand and agree that an investigative background check report may be obtained at any time, and any number of times, as VCCool in its sole discretion determines is necessary before, during or after my employment. (One agency that may be providing VCCool with the investigative report is HireRight, Inc., 2100 Main Street, Suite 400, Irvine, CA 92614.) I understand that I will automatically be provided with a copy of the background report provided to VCCool. I hereby authorize all previous employers, educational institutions, and other persons or entities having information about me to provide such information to VCCool or other entity that obtains information for VCCool. I further fully release VCCool, its employees, officers, directors, agents, successors and assigns, and all other parties involved in this background investigation, including but not limited to investigators and those companies or individuals who provide information to VCCool concerning me, from any claims or actions for any liability whatsoever related to the process or results of the background investigation. I understand that an offer of employment is contingent upon the outcome of my background check, and that this Disclosure and Authorization is not an offer for employment by VCCool or a contract for employment with VCCool. I further understand VCCool operates under an AT-WILL EMPLOYMENT POLICY and this Authorization does not alter or affect that policy in any manner whatsoever.

(Applicant Signature) _____ DATED: _____

(Print Name) _____

Yes, I wish to receive a copy of any background check report requested about me by VCCool.